

**WASHINGTON PARISH COUNCIL MEETING**

TO: All members of the Council: Cllr C. Brookes, Cllr A Dillaway, Cllr B Hanvey, Cllr O. Jupp,

Cllr T Keech, Cllr A Lisher (Chairman), Cllr M. Shaw and Cllr J Thomas.You are hereby summoned to attend a meeting of the Parish Council on:

**Monday 6th October 2025 at 7:30pm in the Washington Village Hall**

**(Doré Room) School Lane, Washington RH20 4AP**

**AGENDA**

1. **Apologies for Absence**

To Receive apologies for absence.

1. **Declaration of Members’ Interests and Dispensations.**

To receive any interests as defined under the Localism Act 2011 and the Council’s Code of Conduct for the business of this meeting and consider any requests for dispensation.

1. **Minutes of the last Full Council meeting**

To Approve the minutes of the Full Council meeting held on 1st September 2025

1. **Public Forum**

Members of the public are welcome to this meeting and to speak for up to two minutes at the Chairman’s discretion in accordance with the Council’s Standing Orders 3d-k, unless precluded by resolution of the Council. Any written representations must be submitted to: [clerk@washingtonparish.org.uk](mailto:clerk@washingtonparish.org.uk) by noon on the day of the meeting.

1. **County and District Councillors**

To Receive reports from County and District Councillors.

1. **Planning applications, Decisions, Appeals and Compliance Matters**

To Comment on the following planning applications and any received since publication of this agenda which can be viewed on the Council’s website at: <https://www.washingtonparish.org.uk/planning-applications>

**DC/25/1356 – Crosswinds Hampers Lane Storrington RH20 3HZ**

*Demolition of existing bungalow and erection of two detached dwellings and associated garages.* View detailsat*:* <https://public-access.horsham.gov.uk/public-access/applicationDetails.do?keyVal=T1DUQQIJM0T00&activeTab=summary>

**DC/25/1502 – Redlands Farmhouse Rock Road Washington West Sussex**

*Erection of a Forestry Barn.* View details at*:* [*https://public-access.horsham.gov.uk/public-access/applicationDetails.do?keyVal=T2RULZIJMIR00&activeTab=summary*](https://public-access.horsham.gov.uk/public-access/applicationDetails.do?keyVal=T2RULZIJMIR00&activeTab=summary)

**Appeals Dismissed: DC/24/1460 and DC/24/1653 - The Coach House, The Hollow, Washington, West Sussex RH20 3DA.** View decision notice at:<https://iawpa.horsham.gov.uk/PublicAccess_LIVE/Document/ViewDocument?id=B166FD22F30D4BA5974209F4B0346A8E>

1. **Committees**

To Receive draft minutes for the meetings of the [OSRA Committee](https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwashingtonparish.org.uk%2Fmedia%2FOSRA%2520Meeting%252015%2520Sep%25202025%2520Draft%2520Minutes%2520confirmed%2520TK.docx&wdOrigin=BROWSELINK) and [Planning & Transport Committee](https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwashingtonparish.org.uk%2Fmedia%2FPT%2520Meeting%252015%2520Sep%25202025%2520Draft%2520Minutes%2520confirmed%2520AL.docx&wdOrigin=BROWSELINK) held on 15th September 2025 and Finance Committee on 21st July 2025.

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1. **Allotment Rent 2026 and Tenancy Agreements**

ToConsider recommendations from the OSRA Committee for rent and changes to tenancy terms.

1. **Budget Position**

To report on the Council’s mid-year 2025/26 budget position

1. **Q2 2025/26 Internal Controls**

To report on the Q2 2025/26 internal controls checks.

1. **Safety Inspections**

To Consider a quotation for the Council’s routine safety inspections.

1. **Washington Recreation Ground Charity: Repairs and Maintenance**

To Consider a quotation for a replacement picnic bench in the Play Area

1. **Washington Recreation Ground Charity: MUGA lighting**

To Review and Agree the Council’s draft planning application submission for the Council’s proposed MUGA lighting and quotation for revised specifications.

1. **Digital and Data Compliance**

To Consider supporting in principle to subscribing to Microsoft 365 Business and switching to a Gov.Uk domain

1. **Digital and Data Compliance**

To Review and adopt an Information Technology (IT) Policy for the Council

1. **Clerk’s Report**

To Receive the Clerk’s Report

1. **Neighbourhood Plan**

To Receive any updates for the Storrington & Sullington and Washington Neighbourhood Plan

1. **Devolution and Local Government Re-Organisation (LGR)**

To Discuss any updates on matters relating to devolution and LGR affecting the parish.

1. **Urgent Matters**

To Agree action on any urgent matters.

1. **Delegated decisions**

To Ratify decisions made since the last meeting.

1. **Financial**

Payments, Income and Bank Reconciliations.

1. **Correspondence**

To Receive and note correspondence.

1. **Chairman’s announcements**

To Receive and note any Chairman’s announcements

1. **Dates and Times of the next meetings**

Full Council Meeting: **Monday 3rd November 2025, 7:30pm**

Planning & Transport Committee: **Monday 20th October 2055 7:00pm**

OSRA Committee: **Monday 20th October 2025 7:45pm**

1. **Confidential Session**

To Resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following items of business as publication would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

1. **Washington Recreation Ground Charity: Rampion 2 legal matters**



Z Savill

Clerk to Washington Parish Council

30th September 2025

*The Public are welcome to attend the part of this meeting which they are permitted access, subject to the hall’s safe seating capacity. Under the provisions of the Local Government Audit and Accountability Act 2014 (Openness of Local Government Bodies Regulations 2014), members of the public are permitted to film or record Council meetings to which they are permitted access, in a non-disruptive manner. By attending this meeting, it is deemed that you consent to this.*